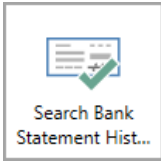


Search Bank Statement History

Last Modified on 27/08/2026 4:59 pm AEST



The instructions in this article relate to **Search Bank Statement History**. The icon may be located on your [StrataMax Desktop](#) or found using the [StrataMax Search](#).

Search Bank Statement History is used to report on bank statement history, including operating and investment accounts. It displays transactions from the bank statement and can be a useful tool to reconcile an account.

This search can assist with everyday tasks such as reviewing bank account details, reporting on account information across multiple buildings, checking statement history, and identifying accounts that require follow-up. Searches can be saved for ongoing use and the results can be exported to Excel or produced as a PDF-style document.

Searches

Many [search screens](#) use the same layout and tabs, even though each one reports on a different area of data. Once you understand how the search screen works, the same process can be applied across a range of searches.

Search Bank Statement History | Security

To access **Search Bank Statement History**, the user or group must have the permission set to *Allow* for *Search Bank Statement History* under the *Menus* category in **Security Setup**. See [Edit User / Group Permissions](#) for details on how to do this.

Search Bank Statement History | What it can report on

Search Bank Statement History can report on all bank accounts in the portfolio, including operating and investment accounts.

This makes it useful for reviewing account details, confirming bank account activity, or reconciling accounts. This same search is available in **Bank Reconciliation** from the *History* button.

Recommended Search examples

The following examples provide practical ways to use **Search Bank Statement History** for operating and term deposit accounts.

Open and review bank statement history

This example focuses on locating all transactions that have come from the ATO. This can assist with GST reconciliations.

- 1. Search for or select **Search Bank Statement History**.
- 2. Using the Restrict To, include *Details* with the condition *Contains* and the value *ATO*.
- 3. If required, add or remove search fields and click *Refresh* to update the results.
- 4. If using *Account Code* with the condition *Is any of*, you can select multiple account codes.
- 5. If required, click *Export* to export the results to Excel.

Search Bank Statement History

Refresh

Export

List

Restrict To

Field

Condition

Value

Columns

Details

contains

ATO

Sort Order

Account Code

is equal to

Advanced

Details contains ATO, Sorted By Id Lowest First, Limited to 1,000 records

7 records displayed

Find First

Find Next

Date	Type	Details	Reference	Amount	Balance	Account Code	Account Description	BSB	Account No.	Bank Account Code
16/03/2022	Other	ATO ATO742554370811001	ATO742554370	-1,471.00	-24,424.77	17470	TAXES - INCOME TAX			012
24/08/2022	Other	ATO ATO742554370811001	ATO742554370811	-703.00	-22,643.90	08200003	AUSTRALIAN TAXATION OFFICE			012
30/08/2023	Other	ATO ATO742554370811001	ATO742554370811	-677.00	-28,821.57	08200003	AUSTRALIAN TAXATION OFFICE			012
28/08/2024	Other	ATO ATO742554370811001	ATO742554370811	-1,365.00	-23,916.86	08200003	AUSTRALIAN TAXATION OFFICE			012
25/08/2025	Other	ATO ATO742554370811001	ATO742554370811	-2,182.00	-14,039.04	08200003	AUSTRALIAN TAXATION OFFICE			012
05/03/2026	Other	ATO ATO742554370811001	ATO742554370811	-750.00	-35,664.13	08200003	AUSTRALIAN TAXATION OFFICE			012
11/08/2026	Other	ATO ATO742554370811001	ATO742554370811	-1,847.00	-21,501.43	08200003	AUSTRALIAN TAXATION OFFICE			012