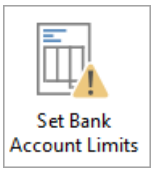
Set Bank Account Limits

Last Modified on 13/07/2026 1:39 pm AEST



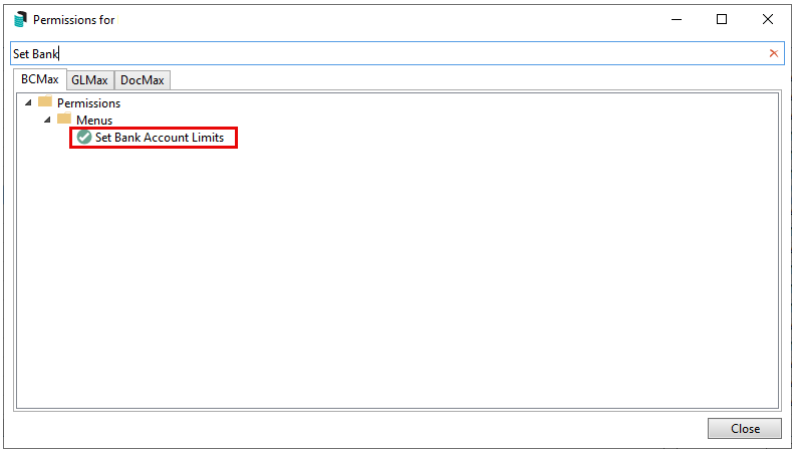
The instructions in this article relate to ***Set Bank Account Limits.*** The icon may be located on your *StrataMax Desktop* or found using the *StrataMax Search*.

Use ***Set Bank Account Limits*** to configure an overdraft limit for individual buildings. This limit acts as a warning when entering an invoice or creating a payment that would exceed the current bank balance. The warning is informational only and does not apply an overdraft to the actual bank account.

There is also the option to hold all Global and Auto Payments for set buildings. When the 'Hold Auto Payments' setting is enabled, the system will exclude all payments for that building from Global and Auto Payment runs. A 'Hold Reason' can be recorded to explain why payments are on hold. This reason will display in the ***Payments*** and ***Payment Entry*** screens as a visual alert.

Set Bank Account Limits | Security Setup

To access and edit Overdraft Limits, in ***Set Bank Account Limits*** or ***Bank Account Setup***, the user must have the 'Set Bank Account Limits' permissions set to 'Allow'.



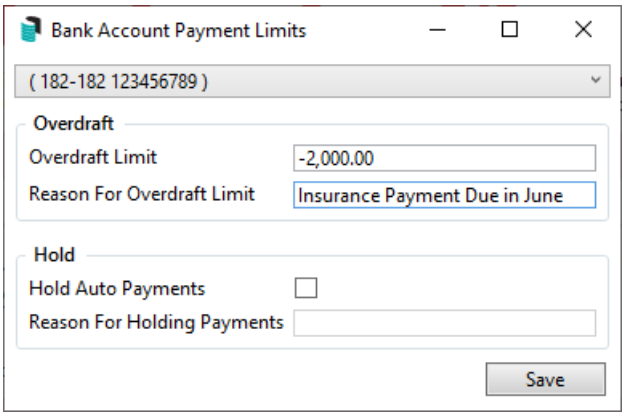
Set Bank Account Limits

Set Bank Account Limits will include a warning when creating ***Creditor Invoices*** that may overdraw the bank account. The Overdraft Limit when set also displays within the ***Bank Balances*** screen. Also included when this is set, is an on-screen confirmation via ***Payment ,*** which includes the bank balance and any overdraft limit (O/D Limit) that may have been applied from this area.

1. Search or select ***Set Bank Account Limits*** or ***Bank Account Setup***.
2. Enter the required value for the Overdraft Limit

- Positive - to allow the bank account to be overdrawn by a specific amount - this is not commonly offered by most financial institutions.
- Negative - to leave a minimum amount in the bank account and not overdraw. i.e. to cover direct debits.
- Zero - for no limit or leave blank.

3. Enter *Reason For Overdraft Limit*.
4. Click *Save*.



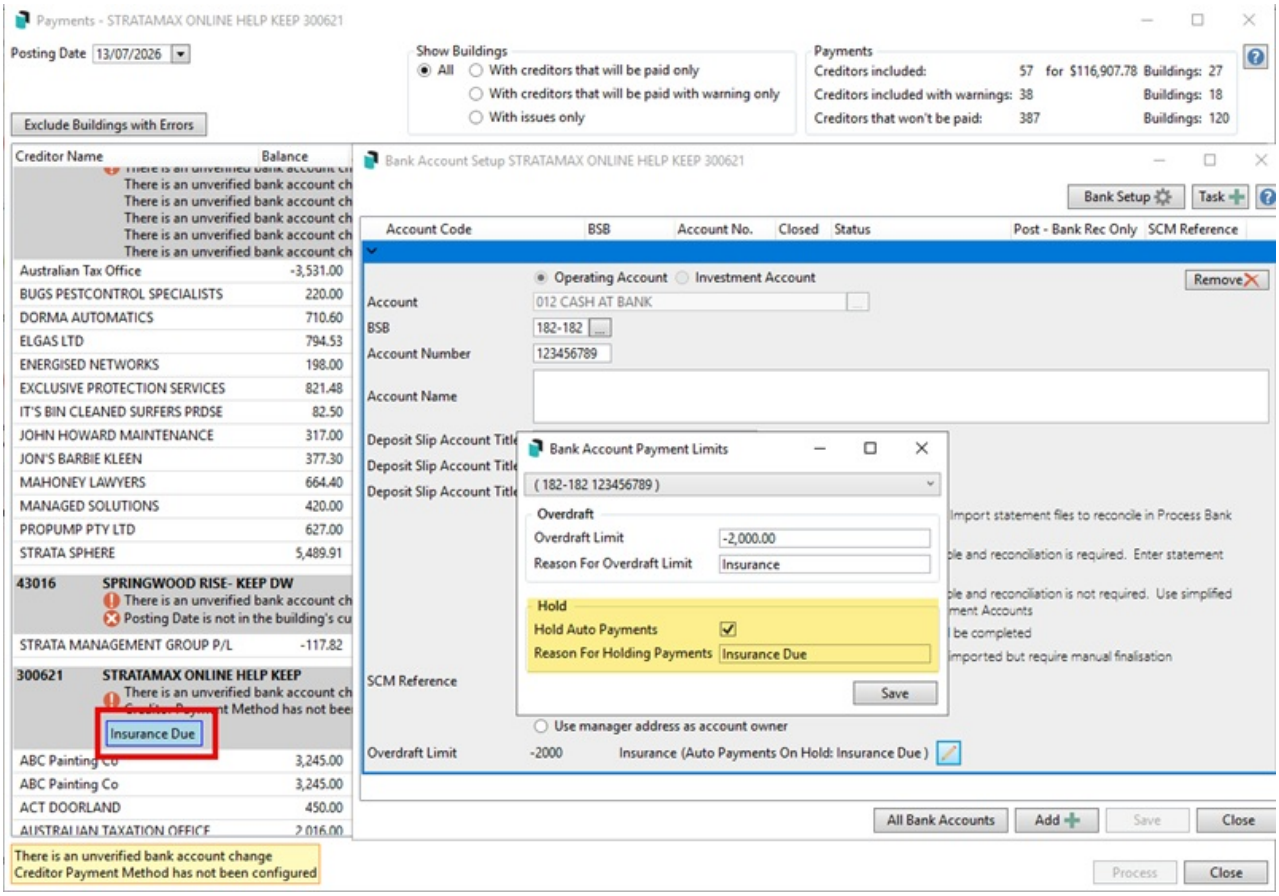
Hold Auto Payments

Hold Auto Payments can be used to prevent payments from being processed for specific buildings during Global or Auto Payment runs. This may be necessary when a building is no longer under management (Lost), or if payments need to be temporarily withheld - for example, to prioritise a large insurance invoice.

When a building is excluded:

- All payments for that building are automatically excluded from Global and Auto Payment runs.
- In the ***Payments*** screen, payment amounts will default to**0.00**, indicating that no payments are scheduled.
- One-off payments can still be processed by manually entering an amount in the'Amounts to Pay' field in ***Payments***.
- The 'Hold Reason' entered in the ***Set Bank Account Limits*** screen will be visible as a blue info box, in both the ***Payments*** screen and the ***Payment Entry*** screen, alerting that payments are on hold. This allows for precise control of payment activity on a per-building basis.

1. Search or select ***Set Bank Account Limit*** or ***Bank Account Setup.***
2. Tick *Hold Auto Payments.*
3. Enter *Reason For Holding Payments* - this will display in ***Payments***.
4. Click *Save.*


Payments - STRATAMAX ONLINE HELP KEEP 300621
Posting Date 13/07/2026
Show Buildings
All
With creditors that will be paid only
With creditors that will be paid with warning only
With issues only
Payments
Creditors included: 57 for $116,907.78 Buildings: 27
Creditors included with warnings: 38 Buildings: 18
Creditors that won't be paid: 387 Buildings: 120
Exclude Buildings with Errors
Creditor Name
Balance
There is an unverified bank account ch
Australian Tax Office -3,531.00
BUGS PESTCONTROL SPECIALISTS 220.00
DORMA AUTOMATICS 710.60
ELGAS LTD 794.53
ENERGISED NETWORKS 198.00
EXCLUSIVE PROTECTION SERVICES 821.48
IT'S BIN CLEANED SURFERS PRDSE 82.50
JOHN HOWARD MAINTENANCE 317.00
JON'S BARBIE KLEEN 377.30
MAHONEY LAWYERS 664.40
MANAGED SOLUTIONS 420.00
PROPUMP PTY LTD 627.00
STRATA SPHERE 5,489.91
43016 SPRINGWOOD RISE- KEEP DW
There is an unverified bank account ch
Posting Date is not in the building's cu
STRATA MANAGEMENT GROUP P/L -117.82
300621 STRATAMAX ONLINE HELP KEEP
There is an unverified bank account ch
Insurance Due
ABC Painting Co 3,245.00
ABC Painting Co 3,245.00
ACT DOORLAND 450.00
AUSTRALIAN TAXATION OFFICE 2,016.00
There is an unverified bank account change
Creditor Payment Method has not been configured
Bank Account Setup STRATAMAX ONLINE HELP KEEP 300621
Bank Setup
Task
Account Code
BSB
Account No.
Closed
Status
Post - Bank Rec Only
SCM Reference
Operating Account
Investment Account
Remove
Account
012 CASH AT BANK
BSB
182-182
Account Number
123456789
Account Name
Deposit Slip Account Title
Deposit Slip Account Title
Deposit Slip Account Title
Bank Account Payment Limits
(182-182 123456789)
Overdraft
Overdraft Limit
-2,000.00
Reason For Overdraft Limit
Insurance
Hold
Hold Auto Payments
Reason For Holding Payments
Insurance Due
Save
SCM Reference
Use manager address as account owner
Overdraft Limit
-2000
Insurance (Auto Payments On Hold: Insurance Due)
Import statement files to reconcile in Process Bank
ple and reconciliation is required. Enter statement
ple and reconciliation is not required. Use simplified
ment Accounts
be completed
mported but require manual finalisation
All Bank Accounts
Add
Save
Close
Process
Close