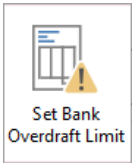


# Set Bank Overdraft Limit

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The instructions in this article relate to **Set Bank Overdraft Limit**. The icon may be located on your [StrataMax Desktop](#) or found using the [StrataMax Search](#).

**Set Bank Overdraft Limit** offers the ability to record an overdraft limit per building which can assist in ensuring that you are prompted when creating a transaction that is going to exceed the bank balance. This facility is a warning only and does not allow the actual bank account to have an overdraft applied.

Set Bank Overdraft Limit will include a warning when creating **Creditor Invoices** that may overdraw the bank account, and also in **Transaction Entry**. The Overdraft Limit when set also displays within the **Bank Balances** screen. Also included when this is set, is an on-screen confirmation via **Payments** which includes the bank balance and any overdraft limit that may have been applied from this area. Search or select Bank Balances.

1. Search or select **Set Bank Overdraft Limit**.
2. Click *Insert*.
3. Enter the required value for the Overdraft. (Credit for minimum balance)
4. Click *OK* and enter a Reason.
5. Click *OK*.

- *Toggle Min GST* will allow for a minimum balance to be set to include amounts owing for GST.
- *Report* will export the information into an Excel worksheet.