

# Portal Refresh

Last Modified on 26/05/2026 10:16 am AEST

This page contains information relating to the StrataMax Portal Refresh; stages will be released over a period of time.

These enhancements will provide an improved portal interface for owners & committee members. The features available on the portal will help reduce owner & committee interactions via email & telephone.

## Invoice Hub

As one of the most used functions of the StrataMax Portal, the invoice hub changes released early 2026 included a number of requests based on managers and invoice hub approvers feedback. Changes to the invoice hub included:

- Branded Invoice Hub.
- Mobile / Device responsive pages.
- Detailed invoice information including expense codes, work order references, creditor invoice history & paid dates.
- Improved access to invoice hub history for the current & old year invoices for all invoice approvers (no longer just access to invoices the user was an approver of).
- Invoice hub history retained for buildings transferred between managers.
- Enhancements to invoice queries including the ability for approvers to raise queries between themselves.

The screenshot displays the StrataMax Invoice Hub interface. At the top, there is a navigation bar with 'Portal Home' and 'Online Help' options. The main header includes 'Refresh', 'Settings', 'Approve Selected', and 'View Creditor History' buttons. A notification banner states, 'You have outstanding invoices awaiting your approval.' Below this is a filter bar and a table of invoices. The table has columns for selection, description, date, amount, and category. The selected invoice is 'Gerards Cleaning' for 'BUILDING REPAIRS' on 18/9/2025 for \$55.00. A detailed view of this invoice is shown below the table, including fields for Building, Invoice Number, Creditor Name, Work Order Number, Current Year Actual, Current Year Budget, and Creditor Invoice Line Items. A right-hand panel shows a list of actions taken on the invoice, such as 'Invoice Submitted for approval' and 'Bob Bob added to approval layer 1', along with a 'Start discussion...' button.

Selection	Description	Date	Amount	Category	Actions
<input type="checkbox"/>	A & E GARDENING AND MAINT	19/9/2025	\$330.00 - 12414	GARDEN & GROUNDS	[Info] [Down Arrow]
<input type="checkbox"/>	BEANS TRIMMING	18/9/2025	\$330.00 -	ELECTRICAL REPAIRS	[Info] [Down Arrow]
<input checked="" type="checkbox"/>	Gerards Cleaning	18/9/2025	\$55.00 - 36541	BUILDING REPAIRS	[Info] [Up Arrow]

**Invoice Details:**

- Building: Craig Keep (354235)
- Invoice Number: 36541
- Creditor Name: Gerards Cleaning
- Creditor Number: 08200023
- Work Order Number: [Blank]
- Current Year Actual: \$114.00
- Current Year Budget: \$0.00
- Creditor Invoice Line Items: BUILDING REPAIRS (12900) \$55.00

**Activity Log:**

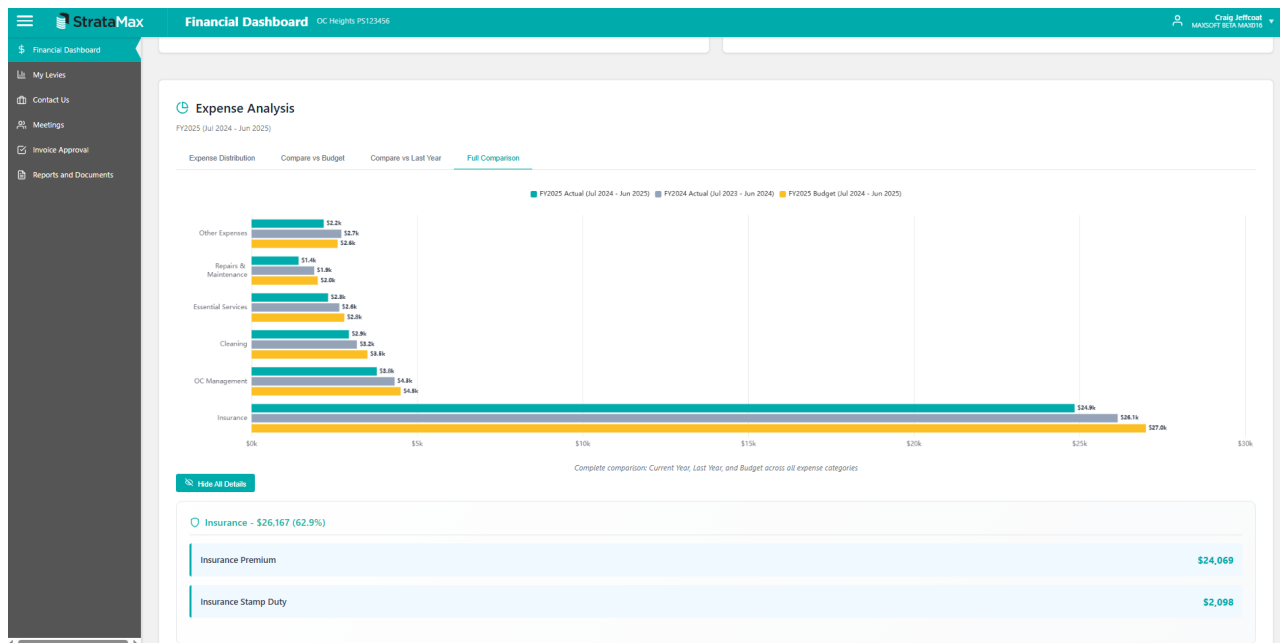
- 18/9/2025 7:40 AM: Invoice Submitted for approval.
- Bob Bob added to approval layer 1.
- Stratamax Accounts added to approval layer 1.
- Craig Jeffcoat added to approval layer 1.

[@Manager] Start discussion...

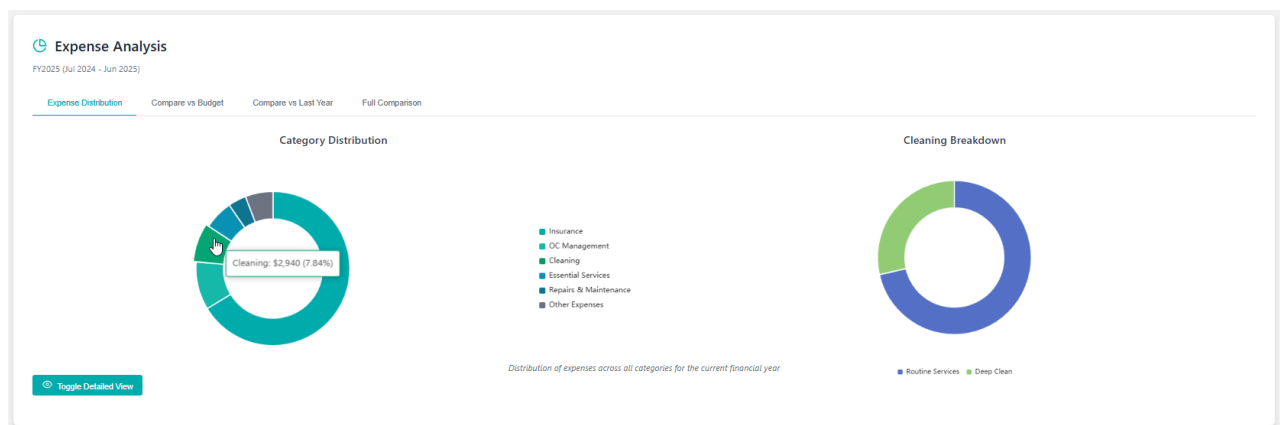
# Financial Dashboard

The new Financial Dashboard will provide committees & owners with an insight into the financial performance of the building and includes various interactive graphs with the ability to compare year on year and drill in to view additional transactional data. Some of the features planned include:

- Cash & Trading Fund analysis
- Investment account information including interest rate & maturity date
- Levies analysis including aged balance analysis
- Interactive graphs comparing current financial year v budget & or prior financial year



- Expense analysis based on expense categories with ability to view transactions



- Access to paid and unpaid invoice information

## Recent Invoices

Click any invoice to view details

Status: **Paid Invoices** Unpaid Invoices

Invoice #	Date	Creditor	Description	Amount	Status
INV-2025-0142	02/06/2025	Sparkle Clean Commercial	Monthly Cleaning - Common Areas	310.00	Paid
INV-2025-0138	18/05/2025	VIC Safety Inspections	Exit Sign Maintenance & Compliance Check	340.00	Paid
INV-2025-0125	05/05/2025	Sparkle Clean Commercial	Monthly Cleaning - Common Areas	275.00	Paid
INV-2025-0118	25/04/2025	Garden Care Services	Common Area Plant Maintenance	126.00	Paid
INV-2025-0112	12/04/2025	Bright Spark Electrical	Lobby Light Switch Replacement	195.00	Paid
INV-2025-0095	03/04/2025	Sparkle Clean Commercial	Monthly Cleaning - Common Areas	275.00	Paid
INV-2025-0089	22/03/2025	Melbourne Building Repairs	Common Area Handrail Repair	192.00	Paid
INV-2025-0078	20/03/2025	AGL Energy	Common Area Electricity - Q3	145.00	Paid
INV-2025-0072	05/03/2025	Sparkle Clean Commercial	Monthly Cleaning - Common Areas	275.00	Paid
INV-2025-0065	25/02/2025	Strata Legal Partners	By-law Amendment Consultation	317.00	Paid

## Reports & Documents

Accessing building and lot information online anytime for owners & committee members assists in reducing phone calls and emails to your office. Enhancements released over time to the reports and documents pages will include:

- More flexibility in setting up online document groups.
- Levy notices available on the portal with quick links to pay.
- Greater search capabilities.
- Ability to preview documents without having to download them.
- Access to Interactive Financials Statements.