Move Fund Balances

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The instructions in this article relate to ***Move Fund Balances.*** The icon may be located on your *StrataMax Desktop* or found using the *StrataMax Search*.

The ***Move Fund Balances*** function is for managing any adjustments of fund balances for a balance sheet account where the fund is not specifically set. Overtime entries may have caused the balances to be allocated to the wrong trading fund, which may affect the calculated Cash at Bank if split bank reporting is used.

An account code may have a specific fund set in Account Maintenance, or if is an Investment Account in Bank Account Setup, this will ensure that all transactions posted are allocated to the specified fund.

NOTE: Move Fund Balances may need to be used where a Change Transaction Code was completed on a paid *Creditor Invoice* where the fund changes, noting the payment will not move funds. This will need to be identified on the specific creditor with a review of transaction by fund, which can be done using ***Local Transactions.***

Security Setup - Move Fund Balances

Security is available to set permissions to the 'Move Fund Balances'. To set this permission, follow the below steps:

1. Search or select ***Security Setup***.
2. Right-click the user or user group, and select *Edit Permissions.*
3. Enter *Move Funds* into the search.
4. Right-click on the permission and select 'Allow' or 'Deny' access.

Support assistance is required where the account code is not linked to a fund (in ***Split Bank Account Setup*** or ***Bank Account Setup***) and can be logged using support@stratamax.com.

The Cash at Bank account, when using split fund reporting, is a calculated amount based on the other accounts on the balance sheet. Move funds does not apply to Cash at Bank, adjustments to other balance sheet accounts will amend the calculation.

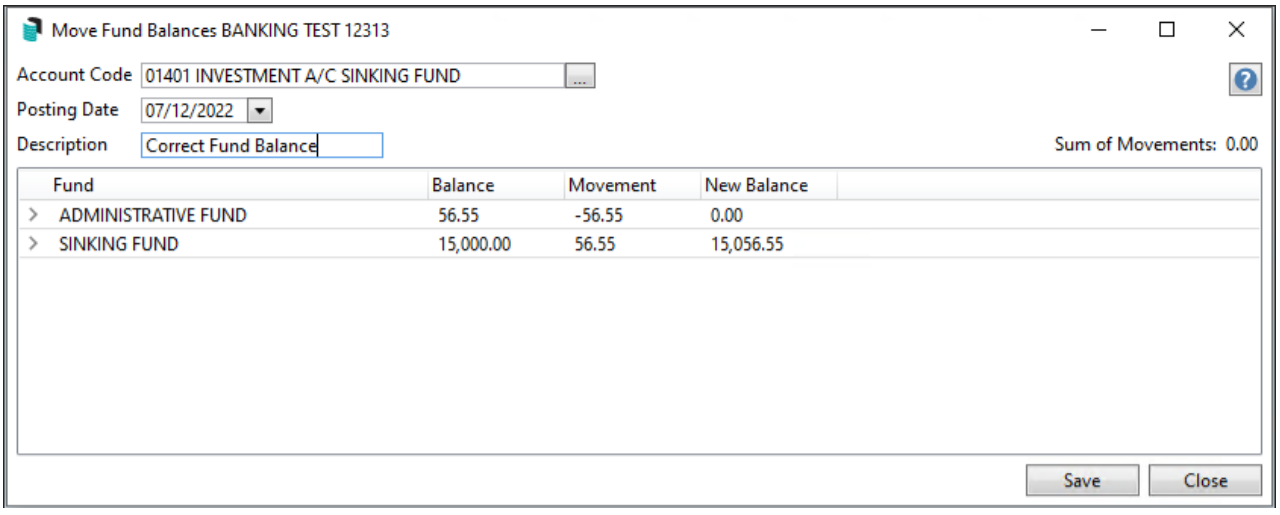
Move Fund Balances

1. Search or select ***Move Fund Balances***.
2. Select the account from the Account Code drop-down you wish to move funds for (this will be a balance sheet account).
3. Enter the Posting Date.
4. Enter the Description for the movement.
5. Enter the amount that needs to be transferred between funds.
6. Enter the opposite side of the amount to the other fund.
7. Click *Save*.
8. View Financial Statements by fund to ensure movement has been actioned as required.

Below is an example of an Investment A/c on the Financial Statements, with a balance in the administrative fund which is required to be moved to the sinking fund using ***Move Fund Balances***;

Balance Sheet 07/12/2022

Code	Description	Administrative Fund	Sinking Fund
003	**OWNERS FUNDS**		
004	Administrative Fund	-11,266.25	0.00
005	Sinking Fund	0.00	-20,249.25
0098	**TOTAL**	**$ -11,266.25**	**$ -20,249.25**
0099	**THESE FUNDS ARE REPRESENTED BY**		
010	**CURRENT ASSETS**		
012	Cash At Bank	2,596.70	1,196.40
01401	Investment A/C Sinking Fund	56.55	15,000.00
0221	Levies In Arrears	8,613.00	4,559.40
0598	**TOTAL ASSETS**	**11,266.25**	**20,755.80**
0599	**LIABILITIES**		
082	Creditors	0.00	-506.55
098	**TOTAL LIABILITIES**	**0.00**	**-506.55**
099	**NET ASSETS**	**$ 11,266.25**	**$ 20,249.25**



Financial Statements

Review with the template selected as 'Management Balance Sheet By Fund"

