

# ATO Payment Options

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The ATO has two accounts for most Australian Business Numbers (ABN). One for the lodgement for BAS and one for lodgement for ITR (Income Tax Returns). The two accounts will have different reference numbers, be wary of this when making a payment, it is recommended that two Creditor accounts are maintained for the ATO so payments are not paid incorrectly to the wrong account.

Details for making a payment to the Australian Taxation Office (ATO) can be found in several places, some of the options are detailed below:

- BAS paper statement
- [ato.gov.au](http://ato.gov.au)
- StrataMax ATO SBR Client

Sample - ATO SBR Client - Lodged BAS and payment details.

Payment Options	BPAY	Cheque	EFT
Customer Ref (PRN): 2402364467642360	Bill code: 75556 Ref: 2402364467642360	Payable to: Australian Taxation Office Locked Bag 1793 Penrith NSW 1793	ATO EFT Deposits Trust Account Reserve Bank of Australia BSB: 093003 Acct: 316385 Ref: 2402364467642360

## Payment options for BAS and Income Tax Returns:

**EFT** - Use the following information to make a payment to the ATO bank account:

Bank: Reserve Bank of Australia.

BSB no: 093 003 Account no. 316 385.

Account name: ATO EFT Deposits Trust Account.

Record your EFT code in the **EFT Reference Editor** Lodgement Reference Field.

Note: Your electronic funds transfer (EFT) code is found immediately above the bar code on your payment advice form.

**BPAY®**, using *Creditor Maintenance*, enter the Tax Office's biller code 75556. In each Building when reviewing and prior to saving your BAS, enter the EFT code as your customer reference number on the cover sheet so that the Creditor Invoice (if automatically saving) will add the CRN details.

In person, at any **Australia Post** agency, by cash, money order or cheque. A \$3,000 cash limit applies. You must present your pre-identified payment advice when making a payment. A receipt will be issued. Australia Post will

not accept a photocopy of a payment advice form.

**Post / Cheque**, send with the payment advice form to the address printed on the advice form.

Clients in NSW, ACT and QLD send payments to:

**Australian Taxation Office.**

Locked Bag 1793 PENRITH NSW 1793.

Clients in VIC, TAS, SA, NT and WA send payments to:

**Australian Taxation Office.**

Locked Bag 1936 ALBURY NSW 1936.

Cheques and money orders are to be made payable to the **Deputy Commissioner of Taxation** with 'not negotiable' printed across the cheque. Tender all cheques in Australian currency. Do not send cash by post. Do not use pins, staples, paper clips or adhesive tape.

For more information on any payment method: email: [payment@ato.gov.au](mailto:payment@ato.gov.au) or visit [www.ato.gov.au](http://www.ato.gov.au)

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