

# StrataCash Accounts

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StrataCash accounts, developed in conjunction with one of Australia's leading banks, have been specifically designed to cater for the needs of the strata industry. They deliver all of the standard *account functionality* such as EFTs, credit interest, statements and more. The accounts can also be *integrated* with StrataMax and StrataPay, as well as other software programs. These accounts do not offer Osko payments.

StrataCash accounts are used by over 25,000 owners corporations and bodies corporate managed by some of the largest strata management firms in Australia. StrataCash helps strata managers streamline processes and save time with the daily banking tasks.

- StrataCash account functions
- Opening or closing an account
- Term Deposit Management
- Traces and recalls
- Transaction enquiries
- General banking enquiries
- Periodic Payments
- Stop Cheque Payment request
- Certificate of balance request
- Statement request
- Authorise EFT payments
- View log

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Cheque issuing and acceptance is being progressively phased out in Australia. Cheques will become less available and some deposit methods are no longer available.

## Levy payments by cheque

If an owner uses a cheque for payment of their levies, the previously printed *Levy Notice* (containing the StrataPay deposit slip) can be re-printed to take to Australia Post or sent StrataPay for processing.

To print the levy notice again, follow the instructions in *Levy Notice Stored Report*.

## Non-Levy Deposits

When a payment is received for other income besides levies (Insurance Claim Refund, search, etc). You may want to consider your deposit method based on the banking facilities you have locally, and/or the type of deposit.

#### **Bank of Queensland Branch**

If a BOQ branch is nearby, deposit the cash or cheque using the *Bank Slip Report* method if a receipt has been saved manually in the [Receipt Entry](#) screen.

#### **Australia Post Branch**

If an Australia Post branch is nearby, cheques can be deposited using the *Print Deposit Form* method with a StrataPay slip.

#### **StrataPay Team**

Cheques can be sent to the StrataPay Team using the *Print Deposit Form* or the *Bank Slip Report* method with a StrataPay payment slip.

## **Print Deposit form to Deposit Funds**

To print a deposit form for StrataMax, the account code/s must be set up so the system can automatically process the funds through the banking process. Please refer to the [Print Deposit Forms article](#) for more information. This is the recommend method to use to deposit the initial cheque from a prior manager when transferring a building.

## **Receipt Payment | Bank Slip Report**

This is a two-step process - Receipt the payment in StrataMax first, then print the *Bank Slip Report*.

#### **Receipt Payments in StrataMax**

1. Search or select [Receipt Entry](#).
2. Ensure the type is *New Entry* in the red box on the right.
3. Select the account code to receipt the payment to, e.g.: Insurance Claim Refund Code.
4. Enter the details.
5. Press *Save*.

#### **Print 'Bank Slip Report'**

1. Search or select [Bank Slip Report](#).
2. *Daily Banking* will be tagged by default, and if you use this report regularly, the system will pick up all unrepresented receipts since the report was last printed. Alternatively a date range can be specified.
3. Tag the box next to the building name in *Selected Building Only* if applicable, or tag all buildings.
4. Click *Proceed*.

If the receipt and *Bank Slip Report* dates are different, there will be an unrepresented receipt, which will need to manually be tagged when the deposit comes through in the banking:

1. In ***Process Bank Statements*** select the unmatched deposit transaction.
2. Click the 'Match to Unpresented'
3. Tag the appropriate unrepresented receipt/s. Tag multiple receipts, if applicable, to total the deposit amount displayed at the top of the window.
4. Click 'Select'.
5. The deposit in the Bank Reconciliation should now be complete.