

# Bank Balances

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The instructions in this article relate to **Bank Balances**. The icon may be located on your [StrataMax Desktop](#) or found using the [StrataMax Search](#).

This article covers the Bank Balances icon, which provides a preview of the selected building's individual bank account balances.

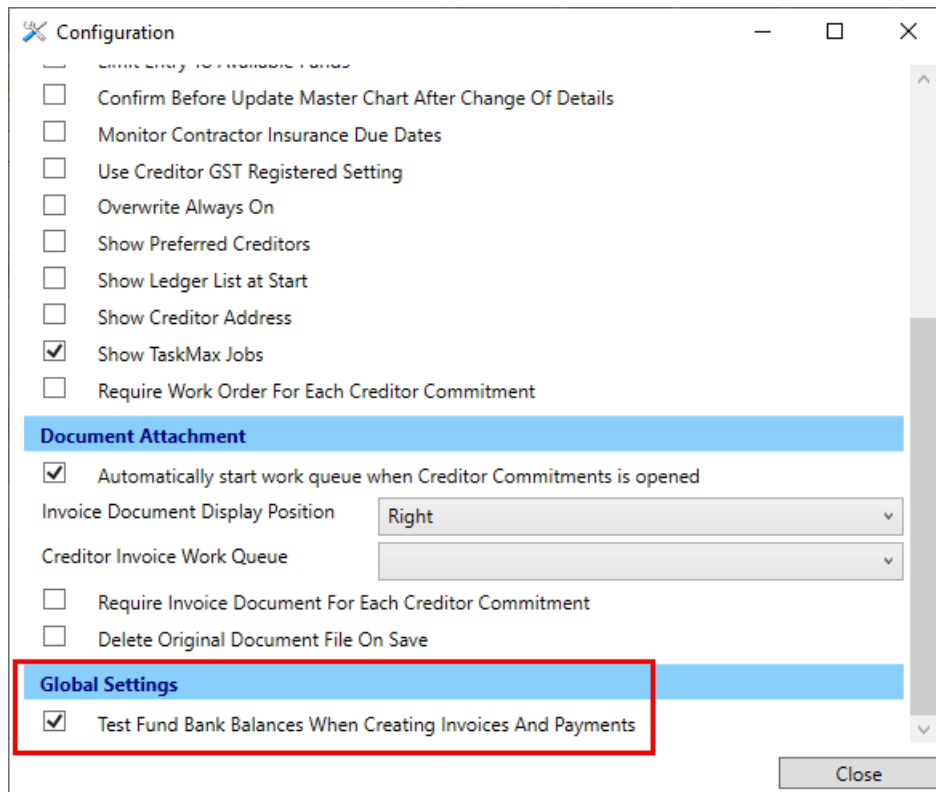
A report can also be printed of the selected building's bank balances which may show totals, be split by fund and /or account group balances. Another feature available within this area is an overdraft limit.

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## Bank Balances | Configuration

The Bank Balances icon reports individual balances of Bank Accounts based on the global configuration:

- All Funds
- Account Groups
- Separate Funds (based on the configuration being turned on in **Creditor Invoices** / File / Configure - 'Test Split Bank Balances for Payments')



## Print Bank Balances

1. Search or select **Bank Balances**.
2. For each bank account in a building, the following information will be listed:
  - Bank Balance
  - Overdraft / Minimum if available
  - GST and PAYG
  - Available Funds
3. To print this information in a report format, click *Print*.
4. Click *Close* to exit.

Example: **Creditor Invoices** / File / Configuration setting **OFF**:

All Funds	
Bank Balance	9,998.50
Overdraft / Minimum	0.00
GST and PAYG	1,323.99
Available Funds	11,322.49

Print Close

Example: **Creditor Invoices** / File / Configuration setting **ON**:

All Funds	
Bank Balance	9,998.50
Overdraft / Minimum	0.00
GST and PAYG	1,323.99
Available Funds	11,322.49

ADMINISTRATIVE FUND		SINKING FUND	
Bank Balance	9,998.50	Bank Balance	0.00
Overdraft / Minimum	0.00	Overdraft / Minimum	0.00
GST and PAYG	781.91	GST and PAYG	542.08
Available Funds	10,780.41	Available Funds	542.08

Print Close

Example of Account Groups:

All Account Groups			
<b>All Funds</b>			
Bank Balance	652,859.29		
Overdraft / Minimum	0.00		
GST and PAYG	-17,677.95		
Available Funds	635,181.34		
<b>OC 1 Whole Building</b>			
<b>All Funds</b>			
Bank Balance	285,422.81		
Overdraft / Minimum	0.00		
GST and PAYG	4,842.76		
Available Funds	290,265.57		
<b>OC 1 Whole Building ADMINISTRATIVE FUND</b>		<b>OC 1 Whole Building MAINTENANCE FUND</b>	
Bank Balance	74,156.14	Bank Balance	211,266.67
Overdraft / Minimum	0.00	Overdraft / Minimum	0.00
GST and PAYG	12,041.91	GST and PAYG	-7,199.15
Available Funds	86,198.05	Available Funds	204,067.52
<b>OC 2 Residential</b>			
<b>All Funds</b>			
Bank Balance	211,899.28		
Overdraft / Minimum	0.00		
GST and PAYG	-23,418.90		
Available Funds	188,480.38		
<b>OC 2 Residential ADMINISTRATIVE FUND</b>		<b>OC 2 Residential MAINTENANCE FUND</b>	
Bank Balance	86,314.19	Bank Balance	125,585.09
Overdraft / Minimum	0.00	Overdraft / Minimum	0.00
GST and PAYG	-19,569.91	GST and PAYG	-3,848.99
Available Funds	66,744.28	Available Funds	121,736.10
<b>OC 3 Commercial</b>			
<b>All Funds</b>			
Bank Balance	155,537.20		
Overdraft / Minimum	0.00		
GST and PAYG	898.19		
Available Funds	156,435.39		
<b>OC 3 Commercial ADMINISTRATIVE FUND</b>		<b>OC 3 Commercial MAINTENANCE FUND</b>	
Bank Balance	91,705.20	Bank Balance	63,832.00
Overdraft / Minimum	0.00	Overdraft / Minimum	0.00
GST and PAYG	-7,523.39	GST and PAYG	8,421.58
Available Funds	84,181.81	Available Funds	72,253.58

Print

Close